



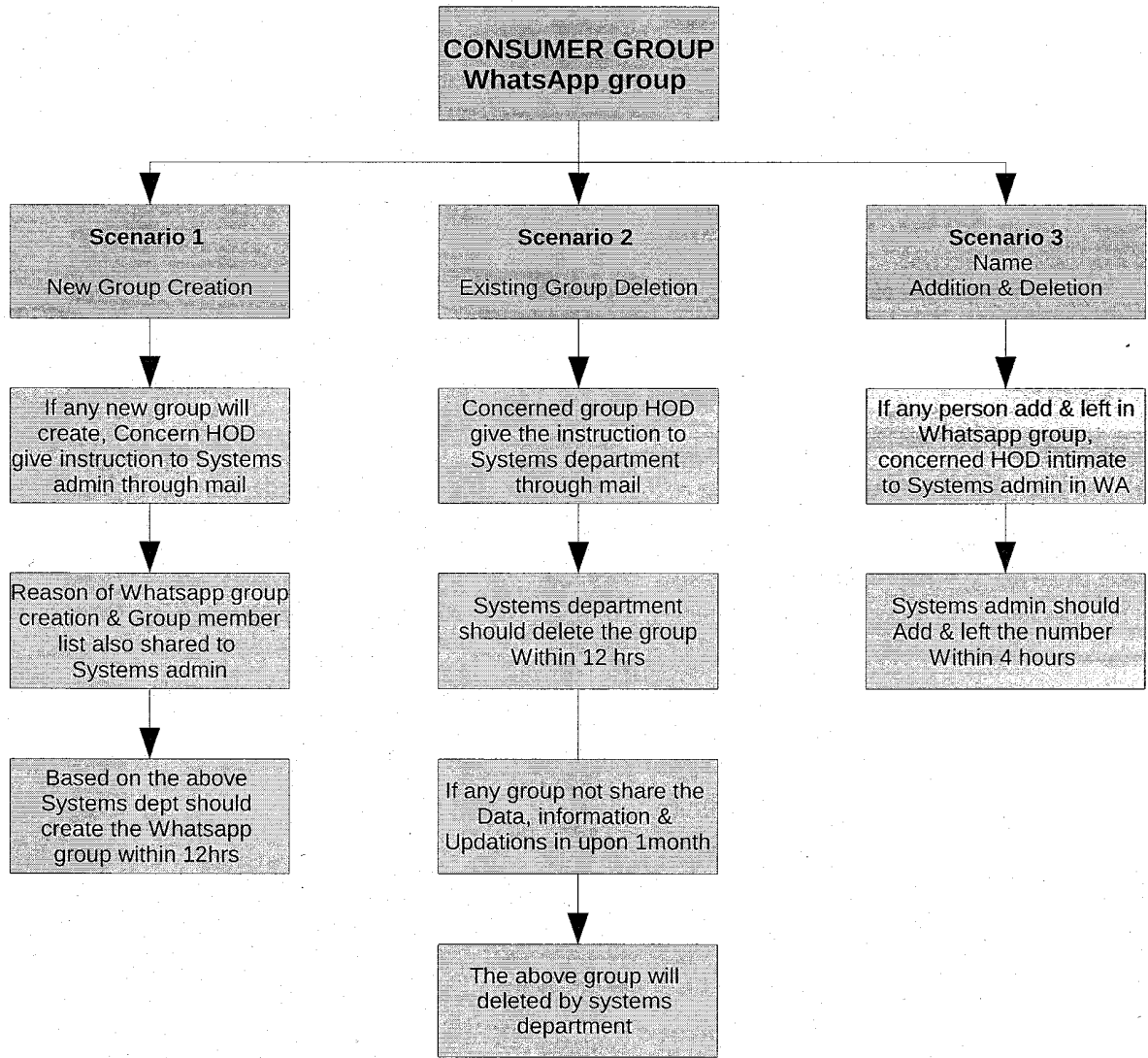
# NAGA LIMITED RETAIL

No-4/213, Pudupatti, Padiyur (P.O.), Dindigul - 624 005



## Procedures of WhatsApp Group Creation & Deletion

NLCV      Ver /1      Department / All      Implemented Date



**Note :**

- 1- Business head, HR, Accounts Head & Systems admin will be in all WhatsApp group
- 2- All back end team HOD & Coordinators will be in Sales WhatsApp group
- 3- Department HOD & Team member will be in Functional group
- 4- *Whatsapp number should be a CUM(NAGA)*

*[Signature]*  
Prepared by

*[Signature]*  
Verified by

*[Signature]*  
Approved by